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**From:** Paul Iwuc <Paul.Iwuc@health.ri.gov>  
**Sent:** Wednesday, July 06, 2011 10:03 AM  
**To:** Khan, Annie (DPH)  
**Cc:** Nicole Duffy  
**Subject:** Re: 'Controlled Substance SOP

Annie,

I am the Drug Chemistry Supervisor. We are accredited by FQS under 17025 and have had two External audits. I'm not sure where you are located but Al at Mass State Police Lab was very helpful to both Drug Chem and Toxicology. Drug Chem in RI is a very simple operation (No Quants) just pills powders and of course cannabis. I am forwarding this response to our QA manager Nicole Duffy she controls the procedure manuals I'm sure you can get every thing you need. There are also some internet based (Virginia) manuals and Swgdrug has a lot of good information.

Paul

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>>> "Khan, Annie (DPH)" <[annie.khan@state.ma.us](mailto:annie.khan@state.ma.us)> 7/5/2011 10:31 AM >>>  
To Whom It May Concern,

My name is Annie Dookhan. I currently employed at the Massachusetts Department of Public Health as a Drug Chemist.

We are currently reorganizing the lab, as well as trying to become accredited. I was just curious if you have established Standard Operating Procedures (SOPs) for drug analysis and if so, what would be the proper policy and procedure to obtain a copy of them?

I would greatly appreciate any assistance in this matter. Please feel free to contact me if you have any questions.

Sincerely,

Annie Khan-Dookhan  
Drug Analysis Lab  
617-983-6631 (work)  
617-983-6625 (fax)